

REQUEST FOR PROPOSAL

Dear Sir:

Subject: Request for Proposals for Legal Services for finalizing of the draft Metrology bill, amendment to GNBS Act and consultations to obtain and discuss feedback from stakeholders.

1. The **Guyana National Bureau of Standards** (hereinafter called "client") through the **National Procurement and Tender Administration Board** intends to apply for the procurement of consultative services. You are hereby invited to submit technical and financial proposals for providing those services, which could form the basis for future negotiations and ultimately a contract between you and the Procuring Entity.
2. The purpose of this assignment is to provide amendments to the draft Metrology bill and GNBS Act.
3. The following documents are enclosed to enable you to submit your proposal:
 - (a) Terms of Reference (TOR) (Appendix 1);
 - (b) Supplementary information for consultants, including a suggested format of curriculum vitae (Appendix 2); and
 - (c) A sample format of the contract for consultants' services under which the service will be performed (Appendix 3).

4. The Submission of Proposals

The proposals shall be submitted in two parts, Technical and Financial, and should follow the form given in the "Supplementary Information for Consultants."

The proposals will be received at the following address:

**National Procurement and Tender Administration Board
Ministry of Finance
Main and Urquhart Streets
Georgetown**

No later than the following date and time:

10th day of August, 2021 at Time: 9:00am

5. Bid Securing Declaration

Signed & completed bid declaration form. Pg. 27-28

6. Compliances