

**Office of the President
National Parks Commission
INVITATION FOR BIDS (IFB)**

Date: May 2022
Source of financing: Government of Guyana
IFB No. NPC/NCB/2022/020

1. The National Parks Commission hereinafter referred to as “the Procuring Entity”, invites eligible bidders to submit their bids for execution of the works for the *Construction of Botanical Gardens Administrative Building*.
2. Interested bidders may obtain further information, familiarize and purchase a complete set of the bidding documents. Bids can be purchased for a non-refundable fee of *Three Thousand Dollars (G\$3000.00)* at address 1 below. The method of payment shall be cash.
3. All bidders should submit their bids together with a 2% bid security.
4. All late bids shall be rejected and returned to bidders unopened.
5. Bids should be valid during 90 days of the date of bid opening.
6. A **pre-bid meeting** is scheduled for **10am on Monday, May 30, 2022** at the Botanical Gardens, Vlissengen Road, Georgetown.
7. **Bidders will be required to:**
 - Submit one (1) original hardcopy and an electronic copy on flash drive only. The electronic copy should be an exact PDF version of the hard copy tender.
 - Ensure the envelopes of the hardcopy and the electronic copy are identically labelled.
 - The electronic copy (flash drive) should be placed in a smaller envelope and properly affixed to the hardcopy submission.
8. Bids shall be opened by the Tender Board in the presence of Bidders’ representatives who wish to attend it at 09:00 hours on **Thursday, June 9, 2022** at the address 2 below

<p><i>Address (1) - Purchase and Inspection of Document:</i></p> <p>National Parks Commission Accounts Department National Park Thomas Road, Thomas Lands. Tel: (592) 227 2265</p>	<p><i>Address (2) - Submission and Opening of Bids:</i></p> <p>The Chairman, National Procurement and Tender Administration Board, Ministry of Finance, Main & Urquhart Streets, Georgetown, Guyana</p>
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